



JUBILEE UNIVERSITY

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ACCREDITED BY NCHE & MAB

APPLICATION FORM

INSTRUCTION: Fill in the required details in block letters or tick where appropriate

The University Registrar. Jubilee University P.O. Box 645, Area 49, New Gulliver. Behind Best Oil Filling Station. Lilongwe Email: Jubileeuniversity2023@gmail.com Call/WhatsApp: +265 981 28 64 86	MODE OF STUDY(TICK THE RIGHT BOX) Day Release Evening Weekend
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A. PERSONAL DETAILS

SURNAME:..... FIRST NAME:..... MIDDLE NAME:.....

SEX: FEMALE:

MALE:

DATE OF

BIRTH:...../...../.....NAT

IONALITY:.....

POSTAL ADDRESS:.....

PHYSICAL ADDRESS:.....

TEL/MOBILE: EMAIL:.....

NEXT OF KIN DETAILS

NAME:..... ADDRESS:.....

TEL/MOBILE:..... EMAIL:.....

B. ACADEMIC DETAILS (Arrange the subject in order of merit ; from highest to lowest grades/points)

Qualifications e.g MSCE or IGSCE	Centre Number	Examination Number	Subject	Grades	Year

OTHER QUALIFICATIONS *(for Mature entry Applicants only)*

Degree, Diploma, Certificate etc	Awarding Institution	Year of Award/Graduation	Years of Work Experience

C. SELECTION OF PROGRAMMES

Please indicate under the column marked **X** your choice from 1-3 (*with 1 being your First Choice, 2 for Second Choice and 3 for Third Choice*).

FACULTY OF COMMERCE AND MANAGEMEN T	
DEGREE PROGRAMMES	X
BCom Public Sector Management (4 years)	
BCom Human Resource Management(4 years)	
Bcom Accounting & Finance (4 years)	
BSc Business Administration (4 years)	
BSc Procurement & Supply Chain Management (4 years)	
BCom Accounting & Finance (4 years)	
Bridging Programme	

UMUNTHU CENTRE FOR RESEARCH AND CAPACITY BUILDING		
DIPLOMA PROGRAMME	EXAMINING BOARD	X
HIV/AIDS Management	ABMA	
Community Development	ABMA , ABP	
Public Health	ABMA,BMEC,ABP	
Social Work	ABP	
Business Management (Business Studies)	ABE	
Business Management (Marketing Management)	ABE	
Business Management (Human Resource Management)	ABE	

Food & Nutrition	BMEC,ABP	
Procurement and Supply	CIPS	
Monitoring & Evaluation	BMEC	
Project Management	ABP	
Business Management	ABMA	
Administrative and Secretarial Studies	ABP	
Hotel and Catering Management	ICM	
Information Systems	ABMA	
Computer Engineering	ABMA	

D. ENTRY REQUIREMENTS FOR **DEGREE PROGRAMMES**

- ☐ MSCE, IGSCE with 6 credits including English
- ☐ Non-generic or Mature Entry: Diploma in any related field.

E. ENTRY REQUIREMENTS FOR **DIPLOMA COURSES** ☐ MSCE

F. FEES STRUCTURE FOR DEGREE PROGRAMMES)

- ❖ **K440,000** per semester (for Years 1 & 2)
- ❖ **K550,000** per semester (for Years 3 & 4)

G. FEES STRUCTURE DIPLOMA COURSES

- ❖ **Mk195,000 Level 4, Mk225,000 level 5, Mk245,000 Level 6**

H. HOW DID YOU HEAR ABOUT JUBILEE UNIVERSITY? (TICK)

Radio		TV		Newspaper		Others		Others		Others	
Zodiak		MBC Tv		Nations / Daily Times		MHU Students		Posters		Facebook	

I. APPLICATION FEES

- (a) Please pay a non-refundable application fee of **K5,000** into the following Bank Account:

Acc. Name: Jubilee University
Account No. 177 17 561
Bank: NBS Bank
Branch: City Centre Branch, Lilongwe.

.....OR.....

Acc. Name: Consolidated Education Research and Training (CERT)

Acc. No.: 910000 100 8541 **Bank:** Standard Bank.

Branch: Lilongwe Branch.

NB: *Any Fees once paid are non-refundable.*

I. CHECKLIST: Please check that you have done the following:

- a) Attached an MSCE certificate or notification of results or its equivalent
- b) Attached a copy of your Diploma (for upgrading applicants)
- c) Attached an academic transcript (for upgrading applicants)
- d) Attached a curriculum vitae (for upgrading applicants)
- e) Attached proof of payment (e.g. a bank deposit slip) of the application fee

J. Declaration

I certify that the information I have given is true and that I have checked and provided all the information and documents required to process my application.

SIGNATURE.....**DATE**.....

Applications should be sent by post, or Email/WhatsApp Line indicated on the first page of this application form or can be delivered by hand at Jubilee University Campus in Lilongwe, Area 49, and Behind Best Oil Filling Station.

FOR OFFICIAL USE ONLY(Not for applicants):

Date Application Reviewed By the University Admission Committee:.....

Date Approved:.....**Student No.:**.....

Registrar's Signature:.....